

Duke Energy Convention Center

COMPANY:		BOOTH #	
EVENT:			
LOCATION:	DUKE ENERGY CONVENTION CENTER	DATES:	
ADVANCE RATE DEADLINE:		EVENT ID #:	
<i>Are you submitting your order before the deadline? Y or N (21 days prior to Move-In Date)</i>			

Utility Services

Item Description	Advance Price	Floor Price	Amount Due
Compressed Air 3/8" line with 1/4" Coupler <small>(Only available in Halls A/B/C on Level 1) (Pressure Regulator or Moisture Control is Not Provided)</small>	\$150.00	\$250.00	
Compressed Air 3/8" line with 3/8" Coupler <small>(Only available in Halls A/B/C on Level 1) (Pressure Regulator or Moisture Control is Not Provided)</small>	\$150.00	\$250.00	
Natural Gas Service <small>(only available in Halls A/B along column line on Level 1) *Please contact DECC Engineering prior to ordering</small>	\$225.00	\$375.00	
Water Connection 1/2' or 3/4" connection; 45-60 PSI <small>(Level 1 Only) (Garden Hose Connection-No Drain Provided)</small>	\$125.00	\$200.00	
Drain Line-1/2" or 3/4" <small>(Garden Hose Connection) (Lines May Not Cross Aisles or Doorways, Contact DECC Prior to Ordering)</small>	\$100.00	\$200.00	
Water Fill and Gravity Drain One Time Up to 100 gallons <small>(Pumping Out is Not Included)</small>	\$100.00	\$150.00	
Water Fill and Gravity Drain One Time 101-500 gallons <small>(Pumping Out is Not Included)</small>	\$125.00	\$200.00	
Water Fill and Gravity Drain One Time 501-1,000 gallons <small>(Pumping Out is Not Included)</small>	\$200.00	\$300.00	
Water Fill Additional over 1,000 Gallons <small>(Add Per Gallon)</small>	\$0.15	\$0.25	
Water Pump Out Service Using submersible Utility Pump <small>(15-20 Gallons Per Minute Capacity)</small>	\$50.00	\$100.00	
		Total A:	

Pricing includes service to the back of your booth for the duration of the show.

No excess storage or utility space is available behind your booth.

All island booths must indicate their "Main Drop" location on their floor plan. Main Drops are made from overhead/ceiling. Your main drop is included in the price of the service.

Is your booth larger than 20x20?

If yes, a scaled drawing is required with submittal.

Orders will not be processed if any information is missing. All information must be received before the advance rate deadline date to receive the advance rate. See Terms and Conditions.

Don't see what you need? Call us! Additional products and services are available.

If 24 Hour Service is needed, please contact us for pricing.

Payment in full must be received before service is provided.

Return completed forms to:

Attn: Exhibitor Services
525 Elm St., Cincinnati, OH 45202
Phone: (513) 419-7317 Fax: (513) 419-7327

Company Name: _____
 Phone #: _____
 Company Address _____
 City: _____ State: _____ Zip: _____
 Ordered By: _____
 E-Mail Address: _____
***All receipts will be sent via email.**

Carpet Cleaning

Daily Vacuuming Booth size _____ x _____ = _____ sq. ft. Advanced Price: Sq. Ft. X \$0.25 = \$ _____ Per Day Floor Price: Sq. Ft. X \$0.35 = \$ _____ Per Day Number of Days _____ Dates _____	Cost per day multiplied by the number of days will give you your total cost.
* Please note the days you would like your booth vacuumed, and any additional special instructions.	Total B:

Carpet Cleaning Services

CHARGES BASED ON GROSS SQUARE FOOTAGE OF EXHIBIT BOOTH SPACE.

Credits/cancellations for cleaning will not be considered unless filed at the Service Desk in writing prior to show cleaning.

Porter Service

Item Description	Advance Price	Floor Price	Amount Due
Porter Service*	\$25/Day	\$35/Day	
		Total C:	
Number of Days _____ Dates _____			

*Trash removal, counter wipe down, & pan/broom

*Revised-October 2016

TOTAL PAYMENT DUE:	\$
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Payment Type (Circle One): Visa MC Amex Check
(make checks payable to Duke Energy Convention Center)

Card Holder Name: _____
 Acct. #: _____
 Exp. Date: _____ Sec Code: _____
 Card Holder Address: _____
 City: _____ State: _____ Zip: _____
****Card Holder Signature:** _____
 _____ Date: _____

****I also authorize any unpaid balances to be charged to the credit card provided.**

By returning this form, customer agrees to all Terms and Conditions (see Terms and Conditions). DECC reserves the right to correct orders that have been totaled incorrectly. Rates are subject to change without notice.